

**THE CORPORATION OF
THE TOWNSHIP OF BONNECHERE VALLEY**
Schedule 'A' – By-Law 2006-50
Fire Prevention Policy

General

This fire prevention policy has been reviewed and approved by the Council of the Corporation of the Township of Bonnechere Valley by By-Law No. on and is applicable in its entirety for the whole of the municipality.

Fire Prevention Records Keeping and Risk Assessment

Current records relating to all fire prevention activities must be prepared and retained. These records include:

- Emergency response statistics using the Standard Fire Incident Report
- Fire prevention inspection program-complaints, requests, mortgage and resale, licensing, building code, and other inspection types.
- In-service inspection program
- Distribution of Public Fire Safety information and media releases
- Public displays, fire hall tours, etc.
- Lectures, demonstrations, presentations to the public.
- Building code plans examinations.
- Simplified risk assessment and other needs analysis processes containing a current fire profile identifying current public education and prevention needs.

Risk Assessment

The simplified risk assessment will be updated every three years and programs modified as appropriate.

Public Education Programs

The fire chief and the department personnel will provide fire prevention education programs within the community in accordance with the priorities identified in the community's risk assessment. Community groups and organizations may request fire safety related presentations demonstrations and tours of fire stations. Appropriate fire safety education materials will be distributed in an effective manner to address community fire safety issues and concerns based upon needs and circumstances.

Inspections and Enforcement

Fire Prevention Inspections are to be conducted for all complaints received by the fire department containing reports of potential Fire Code violations and/or potential fire hazards.

Additional Fire Prevention Inspections may be conducted of occupancies and buildings as deemed necessary to address the needs and circumstances of the community or targeted risk.

Appropriate action will be taken to ensure the elimination of serious fire hazards, immediate threats to life from fire, and to enforce the Fire Code under the authority and in accordance with the provisions outlined in the Fire Protection and Prevention Act, 1997.

Open Air Burning

Open air burning is regulated within the municipality. Open air burning will only be conducted with approval of the Chief Fire Official and in accordance with the conditions set out in the permit for Open Air Burning By-Law No. 2005-37.

Building Code Inspections and Plan Approvals

Building code inspections and plan approvals will be carried out in accordance with By-Law No. that prescribes types of fire inspections, specified areas of authority and designates the Fire Chief and Fire Prevention Personnel as Inspectors under the Ontario Building Code Act to assist the Chief Building Official in ensuring compliance with the Ontario Building Code.

Fireplace and Solid Fuel Burning Appliances

These appliances will be inspected upon request by the Fire Department, however, where there are existing fixtures; comments will be limited to the visible portions of the unit only at the time of the inspection.

Requested Inspections for Change of Ownership

Inspections will be conducted within a reasonable period of time when requested by the purchaser's solicitor and only where written permission has been obtained from the owner's agent to inspect and release inspection results.

Fees for Services

Fees may be charged for any or all of the above reference inspections/service in accordance with the User Fee By-Law No.

A fee schedule for various types of inspections/services is available upon request from the fire department or the municipal hall.

Municipally Licensed Buildings

Annual Inspections of ancillary apartments (regulated by Ontario Fire Code 9.8) and boarding, lodging and rooming houses (regulated by Ontario Fire Code 9.3) shall be done and fees charged in accordance with the schedule specified in the Licensing By-Law.

Investigation of Fires

The Office of the Fire Marshal will be notified for the following reasons: Fatality or Serious Injury (likely to cause death), gaseous explosions, large fire or suspicion of arson.

Summary

The policy provides for, the participation of all members of the fire department in, fire prevention and public education activities, during available hours and also addresses the types of inspection services that have been approved by council. It is intended as an affirmative direction to the Fire Chief, Fire Department Personnel and the Public.